

# ELIAS MOTSOALEDI LOCAL MUNICIPALITY



## Fourth Quarter Report

## Fourth Quarter Performance Report

### 1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the SDBIP. The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly

### 2. Executive Summary

The table below represents fourth quarter performance **per department**:

Key Performance Area	departments	4th quarter target	Achieved KPIs	Not achieved KPIs	Total achieved %
1	Development planning	14	9	5	64%
2	Executive support	11	2	9	18%
3	Corporate services	11	6	5	55%
7	Municipal Managers' office	12	8	4	67%
5	Finance	10	8	2	80%
6	Community services	11	6	5	55%
7	Infrastructure	29	14	15	48%
	<b>TOTAL</b>	<b>98</b>	<b>53</b>	<b>45</b>	<b>54%</b>

The table below represents fourth quarter performance **per Key Performance Area**:

Key Performance Area Number	Key Performance Area	4th quarter target	Achieved KPIs	Not achieved KPIs	Total achieved %
1	Spatial Rationale	9	6	3	67%
2	Institutional Development & Transformation	12	7	5	58%
3	Local Economic Development	4	2	2	50%
4	Basic Service Delivery	32	16	16	50%
5	Financial Management & Viability	10	8	2	80%
6	Good Governance & Public Participation	17	5	12	29%
	<b>Total</b>	<b>84</b>	<b>44</b>	<b>40</b>	<b>52%</b>

**KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**  
**Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration**

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
employment equity	number of employment equity forum meeting	n/a		new	4	2 Employment Equity Forum meetings held **26/09/2019 - **19/12/2019	Covid-19 pandemic national lockdown	Re-consider indicator to development of EEP in the year ahead	Attendance Register and Report	not achieved
	Submission of employment equity report to DOL by 31st January 2020	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
	% recruitment of people with disability	Opex		new	n/a	n/a	n/a	n/a	n/a	n/a
Skills programme	Number of employees approved for study financial assistance	Opex		new	n/a	n/a	n/a	n/a	n/a	n/a
WSP	Approval of reviewed WSP (work skills plan) by 30 June 2020	n/a		new	1	1 reviewed WSP in place	the reviewed WSP is not submitted to council for approval due to council meetings not taking place	to submit to council in the next financial year	council resolution	not achieved
	% of a municipality's budget actually spent on implementing its workplace skills plan	1%		1%	1% payroll budget	80%	the 1% was exceeded	to do proper planning.	expenditure report	not achieved

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions			
LLF	Number of LLF meetings held	n/a		new	12	9 LLF meetings held: *12/08/2019 *27/09/2019 *04/10/2019 *31/10/2019 *22/11/2019 *09/12/2019 *31/01/2020 *26/02/2020 *03/06/202	meetings did not take place due to Covid 19 national lockdown	consider virtual meetings	attendance register and minutes	not achieved
ICT	Number of ICT steering committee meetings	n/a		new	4	4 ICT Steering Committee meetings held *26/09/2019 *19/12/2019 *09/03/2020 *15/06/2020	None	None	attendance register and minutes	achieved
Occupational health and safety (OHS)	Number of ICT reports submitted to ICT steering committee	n/a		new	4	4 ICT reports submitted to ICT Steering Committee	None	None	ICT reports and attendance register	achieved
Occupational health and safety (OHS)	number of health risk assessment conducted	Opex		new	2	1 Health Risk Assessment conducted	assessment not conducted to to absence of employees at the workplace due to Covid 19 national lockdown	to conduct the assessment when lockdown levels are relaxed	Health Risk Assessment Report	not achieved
Occupational health and safety (OHS)	number of COVID reports submitted	n/a		new	2	1 COVID report submitted	the target was overstated as one report is submitted on an annual basis and it was submitted	to do proper planning in the next financial year	proof of submission	not achieved
Employee Assistance Programme (EAP)	number of wellness activities conducted	Opex		new	2	3 wellness activities conducted	None	None	wellness report	achieved

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions		

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
Strategic objectives : To enhance good governance and public participation

Programme	KPI	Budget Source	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions		
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a		Unqualified Opinion	n/a	n/a	n/a	n/a	n/a
	% Auditor General matters resolved as per the approved audit action plan by 30 June 2020	n/a		82%	100%	None	None	Audit action plan	achieved
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a		new	100%	None	None	quarterly IA status report	achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a		100%	100%	None	None	Quarterly Risk assessment reports	achieved

DEVELOPMENT PLANNING

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE

Strategic objectives: To promote integrated human settlements

Programme	KPI	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
land use management	% Development of Land use scheme (LUS)	1000 000		none	50%	100% approved land use scheme	75% draft land use scheme	unable to complete due to national lockdown	to request for a rollover	approved land use scheme	not achieved
	% site demarcation at Ntwane	500 000		300 000	New	100% approved site demarcation application	75% draft site demarcation application	unable to complete due to national lockdown	to request for a rollover	approved site demarcation application	not achieved
compliance with National building regulations	% of land use applications received and processed within 90 days	opex	opex		100%	100%	100% processed within 90 days	none	none	land use application register	achieved
	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a	n/a	n/a	100%	100%	100% of building plans assessed within 10 days	100%	none	building plans application register	achieved
	% of new building plans of more than 500 square metres assessed within 28 days of receipt of plans	n/a	n/a	n/a	100%	100%	100% of building plans assessed within 28 days	100%	none	building plans application register	achieved
	% of inspections conducted on building construction with an approved plan to ensure compliance with Sec.66and 17 (b) of National Building Regulations and Building Standards Act.	n/a	n/a	n/a	100%	100%	100% inspections conducted on building construction with an approved plans	100%	none	inspection report	achieved

Programme	KPI	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/Not Achieved

**KPA 3: LOCAL ECONOMIC DEVELOPMENT**

Strategic objectives: To promote conducive environment for economic growth and development

Programme	KPI	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/Not Achieved
EPWP	Number of job opportunities provided through EPWP grant by 30 June 2020 (GKPI)	EPWP grant	EPWP grant		69	n/a	n/a	n/a	n/a	n/a	n/a
SMMEs	Number of networking events held by 30 June 2020	opex	opex		4	4	4	none	none	reports and attendance registers	achieved
	Number of SMMEs and Co-operatives capacity building workshops/training held by 30 June 2020 (LED training)	Opex	Opex		13	15	12	Covid 19 national lockdown has impacted on the program	continue with the training program once the lockdown levels are relaxed	reports and attendance registers	not achieved
LED strategy	% Reviewal of LED Strategy	800 000	800 000		0%	100% approved LED strategy	95% the final LED Strategy in place but not yet approved	the lockdown caused delays due to council meetings not taking place	to serve in the first ordinary council meeting of 2020/21 for approval	approved LED strategy	not achieved

Programme	KPI	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved/ Not Achieved
							Challenges	Remedial Actions	Remedial Actions		

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

Strategic objectives : To enhance good governance and public participation

Programme	KPI	Original Budget R 000's 2019/20	Adjusted Budget R 000's 2019/20	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved/ Not Achieved
							Challenges	Remedial Actions	Remedial Actions		
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a			Qualified audit opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a			77%	100%	100%	100%	100%	100%	achieved
	% execution of identified risk management plan within prescribed timeframes per quarter	n/a			100%	100%	100%	100%	100%	Quarterly Risk assessment reports	achieved

**ROLLED OVER PROJECTS**

**KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE**

Strategic objectives: To promote integrated human settlements

Ward No.	Project	Key performance indicator	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target			Remedial Actions	Evidence	Achieved/ Not Achieved		
							Progress to date	Challenges	Remedial Actions					
25	Spatial planning	% site demarcation at Ge-Matsepe	250 000	500 000	349 000	15%	100%	100%	100%	100% site demarcation application in place	none	site demarcation application	achieved	
19	Spatial planning	% Site demarcation at Inkosi Mafiaru	250 000	500 000	250 000	15%	100%	100%	100%	85% incomplete site demarcation application	national lockdown has affected the project	to consider the extension of time to allow completion	site demarcation application	not achieved
30	Spatial planning	Subdivision of Erven Ruosenkaal	250 000	350 000	299 980,00	15%	100%	100%	100%	100% subdivision application in place	none	subdivision application	achieved	



**KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**  
**Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration**

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
Performance Management	% of KPIs and projects attain organisational targets (total organisation) by 30 June 2020	Opex	Opex	67%	95%	56%	performance was affected by Covid 19	to do proper planning for financial year 2020/21 taking into consideration the issue of Covid 19 pandemic and develop business continuity plan for every department	performance report	not achieved
	Final SDBIP approved by Mayor within 28 days after approval of IDP/ Budget	n/a	n/a	1	1	1	none	none	Approved SDBIP	achieved

**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**  
**Strategic Objectives : To improve sound and municipal financial management**

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
Expenditure	% spend of the Total Operational Budget excluding non-cash items by the 30 June 2020	Opex	Opex	103%	95%	95%	none	none	Budget report	achieved
	Remuneration (Employee Related Costs and Councillors Remuneration) as % of Total Operating Expenditure per quarter	Opex	Opex	40%	25% to 40%	34%	none	none	Section 71 report	achieved

Programme	KPI	Original Budget R,000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Remedial Actions			Evidence	Achieved / Not Achieved
						Progress to date	Challenges	Remedial Actions		

**KPA 6 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

Strategic Objectives : To enhance good governance and public participation										
Programme	KPI	Original Budget R,000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Remedial Actions			Evidence	Achieved / Not Achieved
						Progress to date	Challenges	Remedial Actions		
Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2020	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
	submission of annual report oversight report to council by March 2020	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
	2019/20 IDP review process plan approved by August 2019	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a
IDP Development	Final IDP tabled and approved by council by the 31 May 2020	n/a		1	1	none	none	council resolution	achieved	
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a		Qualified audit opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2020 (Total organisation)	n/a		85%	100%	some of the issues need preparation of 2019/2020 financial statements to be resolved while others their resolutions is a long term one	The remaining issues will only be addressed with 2019/20 AFS	Audit action plan	not achieved	
Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a		77%	100%	the remaining issues are long term	to be resolved in the next financial year	quarterly IA status report	not achieved	

Programme	KPI	Original Budget R,000's-2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
Risk Management	number of security risk assessment conducted by 30 June 2020	n/a		new	4	4	none	none	Quarterly Risk assessment report	achieved
	number of project risk assessments conducted by 30 June 2020	n/a		new	4	2	ommission of time line and Covid 19	to adhere to timelines for assessments	Quarterly Risk assessment report	not achieved
	Number of Risk Management reports submitted to the Risk Management Committee per quarter	n/a		4	4	4	none	none	Quarterly Risk assessment report	achieved
	Number of quarterly Risk Management Committee meetings convened by June 2020	n/a		3	4	4	none	none	Attendance register and minutes	achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	n/a		100%	100%	100%	none	none	Quarterly Risk assessment report	achieved

**INFRASTRUCTURE**

**KPA 3: LOCAL ECONOMIC DEVELOPMENT**

**Strategic Objectives: To promote conducive environment for economic growth and development**

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Challenges		Remedial Actions	Evidence	Achieved / Not Achieved
						Progress to date	late appointment of the contractors			
EPWP	number of job opportunities created through infrastructure projects by 30 June 2020 (GKPI)	M/G/INEP/EMLM		312	283	253 beneficiaries	late appointment of the contractors	to implement the procurement plan in future	List of appointees	Not achieved

**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

**Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development**

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Challenges		Remedial Actions	Evidence	Achieved / Not Achieved
						Progress to date	Projects still under construction due to COVID 19 pandemic national lockdown			
Electricity	number of stands provided with electrical infrastructure by the 30 June 2020 (GKPI)	INEP	INEP	1188	1172	1465 stands provided with electricity	None	None	completion certificates	Achieved
Roads and storm water	kilometers of roads upgraded from gravel to tar	M/G	M/G	7.71km	11km	0km roads upgraded	Projects still under construction due to COVID 19 pandemic national lockdown	projects to be completed in 2020/21 FY	Progress reports	Not achieved
	kilometers of graveled roads re-gravelled	opex	opex	70km	70km	120.5km	none	none	completion certificates	Achieved.
	kilometers of graveled roads bladed	opex	opex	536.5km	350km	379.6	none	none	completion certificates	Achieved.

**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**  
Strategic Objectives : To improve sound and sustainable municipal financial management

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Remedial Actions		
Project Management	% MIG funding by the 30 June 2020	MIG (54 921 000)	36 908 596,96	98%	100%	91%	Projects still under construction due to COVID 19 pandemic national lockdown	Projects to be completed in 2020/21 FY	MIG monthly report	Not achieved
Electricity	% INEP funding by 30 June 2020	INEP (19 000 000)	16 021 097,53	100%	100%	100%	None	None	INEP monthly report	Achieved

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
Strategic objectives : To enhance good governance and public participation

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Remedial Actions		
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a	n/a	Qualified audit opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% Auditor General matters resolved as per the approved audit action plan by 30 June 2020	n/a	n/a	86%	100%	0%	discrepancy in meter readings between municipality and Eskom	the municipality to acquire the system	audit action plan	Not Achieved
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	77%	100%	92%	11/12 internal audit matters resolved, one on progress which is the development of fleet policy	policy still have to serve at LLF	Quarterly IA status reports	Not Achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	100%	100%	100%	none	none	Quarterly Risk assessment reports	Achieved

**KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**  
**Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration**

Programme	KPI	Original Budget R 800's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Progress to date		
municipal infrastructure grants (MIG)	number of MIG reports submitted to CoGHSTA	n/a	n/a	12	12	None	None	12	Proof of submission	Achieved
department of energy (DOE)	number of reports submitted to department of energy	n/a	n/a	12	12	None	None	12	Proof of submission	Achieved

CAPITAL PROJECTS

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objective: To provide for basic services delivery and sustainable infrastructural development												
Ward No.	Project	Key performance indicator	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Approved Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
n/a	Air conditioners (zero weighted)	% processing of procurement request submitted	400 000	0	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
13	Groblersdal landfill site	upgrading of groblersdal landfill site	13 000 000 (MIG)	13 000 000	9 500 745	50%	100% construction of cell	54% contractor busy with mass excavations (cell & ponds) and laydowns	Project is currently on hold till further notices due to change of designs as per LEDET request	New drawings, as per new regulations done & sent to LEDET awaiting approval	Progress report	Not achieved
25	Reticulation of stands with electrical infrastructure at Mapepe/Mashemong village	% reticulation of stands at Mapepe/Mashemong village (699 stands surveyed, 40 empty stands)	1 435 228	1 435 228	1 398 259,19	new	10% of stands reticulated with electrical infrastructure	5% contractor busy with site establishment and procurement of materials	plan date for appointment of the contractor not achieved due to COVID-19 Pandemic	project continue to be implemented in 2020/21 FY	Progress report	Not achieved
9	Reticulation of stands with electrical infrastructure at New Town Village (Thambo) 902 Households	number of stands reticulated with electrical infrastructure by 30 June 2020	12 266 000	12 266 000	12 068 468	283	891 stands reticulated with electrical infrastructure by 30 June 2020	891 stands reticulated with electrical infrastructure by 30 June 2020	None	None	completion certificate and PCS file	Achieved
14	Reticulation of stands with electrical infrastructure at Masakaneng	number of stands reticulated with electrical infrastructure by 30 June 2020	3 864 000	3 864 000	4 004 110	221	281 stands reticulated with electrical infrastructure by 30 June 2020	281 stands reticulated with electrical infrastructure by 30 June 2020	None	None	completion certificate and PCS file	Achieved
4	Reticulation of stands with electrical infrastructure at Ntswelomose	% reticulation of stands at Ntswelomose (430 stands surveyed, xx empty stands)	1 435 227	1 435 227	1 434 995	new	10% of stands reticulated with electrical infrastructure by 30 June 2020	5% contractor busy with site establishment and procurement of materials	plan date for appointment of the contractor not achieved due to COVID-19 Pandemic	project continue to be implemented in 2020/21 FY	Progress report	Not achieved
10	High mast lights	number of high mast light to be installed	522 000	561 744	548 126	new	2 high mast light to be installed by 30 June 2020	2 high mast light to be installed by 30 June 2020	None	None	completion certificate	Achieved

Ward No.	Project	Key performance indicator	Original Budget R,000's 2019/2020	Adjusted Budget R,000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
11	Upgrading of Bloempoort to Uitspanning access road (design only)	% development of designs for upgrading of Bloempoort to Uitspanning access road	1 500 000	650 000	598 631,70	new	100% development of designs for upgrading of Bloempoort to Uitspanning access road	100% development of designs for upgrading of Bloempoort to Uitspanning access road	None	None	detailed design	Achieved
28	Upgrading of Dipakapakang access road (testing only)	100% upgrading of Dipakapakang access road 2,2km	1 500 000	650 000	559 193,27	new	100% development of designs for upgrading of Dipakapakang access road	100% Scoping Report	Staggered intersection is not permitted by SANRAL	New road alignment considered which requires acquisition of land, the municipality to engage with land owner	detailed design	Achieved
21	kgaphamadi road construction	% construction of kgaphamadi road 5,2km	22 816 154	19 316 154	12 378 317	71%	100% construction of access bridge and 5,2km of kgaphamadi road	57% Contractor busy with bridge deck and road construction	Slow progress on site due to inadequate resources. None payment of creditors by the contractor and the COVID 19 response plan is not approved.	The contractor has been presented with the opportunity to allocate more plant on site via session. T Contractor to pay creditors through retention money and comply with the COVID 19 safety regulation in the COVID 19 response plan for works to continue.	Progress report	Not achieved
13	groblerstad roads and streets	% rehabilitation of Groblersdal roads and streets	8 696 000	7 067 789	6 596 000	100%	100% rehabilitation of Groblersdal roads and streets	100% six streets has been rehabilitated and marked.	None	None	completion certificate	Achieved
27	upgrading of Tafelkop stadium access road (designs only)	% upgrading of Tafelkop stadium access road	696 000	696 000	696 000,00	new	100% development of designs for upgrading of Tafelkop stadium access road	50% preliminary design report	Road rerouted and scope of works extended	Final route and scope of work was confirmed with the ward councilors of both ward 25 and 28	detailed design	Not Achieved
9	Construction of Tambo road	% construction of Tambo road 3,2km	8 400 000	11 899 849	16 621 690	new	80% construction of Tambo road	80% contractor busy with surfacing and construction of base layer on road 1 and road 2 respectively	none	none	Progress report	achieved



Ward No.	Project	Key performance indicator	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
15	JJ Zaaplaas road	% construction of JJ Zaaplaas road 1.5km	7 705 000	10 705 006	10 705 006	new	100% construction of JJ Zaaplaas road	92% Contractor is busy with road furniture items	project not completed as planned due to COVID 19 pandemic national lockdown	project to be completed in 2020/21 FY	Progress report	Not achieved
31	Motetema internal streets	% construction of motetema internal streets 1.3km	3 478 000	2 278 261	2 125 467	0%	80% construction of Motetema internal streets	11% contractor busy with roadbed layer works	The appointment of the contractor was not done as planned due to delays in preparation of specification	project to be implemented as multi-year	Progress report	Not achieved
14	Masakaneng road projects	% Construction of Masakaneng road	0	21 771 050	21 471 288	new	100% construction of Masakaneng road	97% contractor busy with snaglist	project not completed as planned due to COVID 19 pandemic national lockdown	project to be completed in 2020/21 FY	Progress report	Not achieved
n/a	culverts and road signs (zero weighted)	% purchase of culverts and road signs	0 (MIG)	0	0,00	new	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
13	Development of workshop	% development of workshop	2 476 000	1 475 990	1 282 758	100%	n/a	n/a	n/a	n/a	n/a	n/a
n/a	machinery and equipment (tools)	% expenditure on machinery and equipment (tools)	500 000	365 927	68 300,00	81%	100% expenditure on machinery and equipment	19% expenditure on machinery and equipment	no requisitions were requested	none	expenditure report	Not achieved

**ROLLED OVER PROJECTS**

**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

Strategic objective: To provide for basic services delivery and sustainable infrastructural development

Ward No.	Project	Key performance indicator	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	Annual target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
30	Laersdrift road	% construction of Laersdrift road	0	1 500 433	1500433	79%	100% construction of Laersdrift road	98% contractor busy with the pre-sag list on the initial scope & construction of the retaining wall on the R555 intersection	Poor workmanship, COVID 19 response plan not submitted for approval, contractor's progress is behind schedule, the approved extension of time has lapsed on 30 June 2020.	Engineer instructed to supervise the works on site, also to make follow ups on the COVID 19 response plan, contractor to be put on penalties as per contract.	Progress Report	Not achieved

BUDGET AND TREASURY

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objectives: To provide basic services delivery and sustainable infrastructural development

Programme	KPI	Original Budget R,000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Progress to date		
Indigents	% of registered indigents who receives free basic electricity by 30 June 2020 (GKPI)	opex	opex	20.99% (2500)	20% (1500)	23.0%	None	None	Indigent register and Eskom beneficiary list	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives : To improve sound and sustainable municipal financial management

Programme	KPI	Original Budget R,000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Progress to date		
Financial management	Cost coverage ratio by the 30 June 2020 (GKPI)	opex	opex	06.43	1 to 3 months	0 months	Financial constraint	Robust implement cost containment policy	2019/2020 AFS	Not achieved
Revenue	% outstanding service debtors to revenue by the 30 June 2020 (GKPI)	opex	opex	19%	5%	26%	None	None	2019/2020 AFS	Achieved
Budget	Submission of MITREF Budget to Council 30 days before the start of the new financial year	n/a	n/a	1	1	1	None	None	Council resolution	Achieved

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Evidence	Achieved / Not Achieved
						Challenges	Remedial Actions	Challenges		
AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by 25 January 2020	n/a	n/a	1	n/a	1	None	None	Council resolution	Achieved
SCM	number of monthly SCM deviation reports submitted to municipal manager (reducing number of deviations)	n/a	n/a	12	12	9	None	None	Signed deviation register	Achieved
Expenditure	% Payment of creditors within 30 days	Opex and capex budget	Opex and capex budget	100%	100%	100%	None	None	Creditors age analysis	Achieved
Assets management	Number of assets verifications conducted by 30 June 2020	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Achieved / Not Achieved
						Challenges	Remedial Actions	Evidence	

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
**Strategic objectives : To enhance good governance and public participation**

Programme	KPI	Original Budget R 000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date			Achieved / Not Achieved
						Challenges	Remedial Actions	Evidence	
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a	n/a	Qualified audit opinion	n/a	n/a	n/a	n/a	n/a
	% Auditor General matters resolved as per the approved audit action plan by 30 June 2020	n/a	n/a	85%	100%	The issues need preparation of financial statements for them to be resolved	The remaining issues will only be addressed with 2019/20 AFS	Audit action plan	Not achieved
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	77%	100%	None	None	Quarterly IA status reports	Achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	100%	100%	None	None	Quarterly Risk assessment reports	Achieved

COMMUNITY SERVICES

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT  
 Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	KPI	Original Budget R,000's 2019/20	Adjusted Budget R,000's 2019/20	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Challenges	Remedial Actions	Evidence	Achieved/ Not Achieved
							8%	9%				
Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2020 (once per week) (GKPI)	Opex		0	9%	8%	8% of households with access to a minimum level of basic waste removal	None	None	service reconciliation report	achieved	
Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2020	n/a		0	4	4	3 initiatives conducted to promote library facilities	None	Due to Covid 19 Pandemic national lockdown the awareness that was planned for Q4 could not be conducted	attendance register and reports	not achieved	
Environmental management	number of environmental awareness conducted by 30 June 2020	Opex		0	4	4	3 environmental awareness conducted		Due to Covid 19 Pandemic national lockdown the awareness that was planned for Q4 could not be conducted	attendance register and reports	not achieved	
Disaster management	Number of disaster awareness campaigns conducted by 30 June 2020	Opex		0	4	4	3 Disaster awareness campaigns conducted		Due to Covid 19 Pandemic national lockdown the awareness that was planned for Q4 could not be conducted	attendance register and reports	not achieved	
safety and security	number of community safety forum meetings held by 30 June 2020	n/a		n/a	new	4	3 community safety forum meetings held		Due to Covid 19 Pandemic national lockdown the awareness that was planned for Q4 could not be conducted	attendance register and reports	not achieved	

Programme	KPI	Original Budget R 000's 2019/20	Adjusted Budget R 000's 2019/20	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Evidence	Achieved/Not Achieved
							Challenges	Remedial Actions		

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
Strategic objectives : To enhance good governance and public participation

Programme	KPI	Original Budget R 000's 2019/20	Adjusted Budget R 000's 2019/20	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Evidence	Achieved/Not Achieved	
							Challenges	Remedial Actions			
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a	n/a	0	Qualified audit opinion	n/a	n/a	n/a	n/a	n/a	
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	0	77%	100%	91%	addressing of the remaining finding it's a long term one	the finding will be resolved in the next financial year	Quarterly IA status reports	not achieved
	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	0	100%	100%	100%	None	None	Quarterly Risk assessment reports	achieved

**CAPITAL PROJECTS**

Project	Key performance indicator	Original Budget R 000's 2019/20	Adjusted Budget R 000's 2019/20	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date		Evidence	Achieved/Not Achieved	
							Challenges	Remedial Actions			
Mobile office traffic (zero weighted)	% procurement of mobile offices traffic	500 000	0	R0,00	new	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	
Bin lifter (compatible with self-compressed containers)	% procurement of bin lifters	348 000	258 000	R258 000,00	new	100% procurement of bin lifters	Bin lifters procured	None	None	delivery note	achieved
Lawn mowers and other equipments	% procurement of lawn mowers and other equipment	522 000	388 975	R288 975,00	new	100% procurement of lawn mowers and other equipment	Lawn mowers and other equipments procured	None	None	delivery note	achieved
Trailers	% procurement of trailers	130 435	116 000	116 000	new	100% procurement of trailers	Two Trailers procured	None	None	delivery note	achieved
Tractor, tractor trailer and slasher	% procurement of tractor, tractor trailer and slashers	478 261	396 000	R396 000,00	new	100% procurement of tractor, tractor trailer and slashers	Tractor and Slasher procured	None	None	delivery note	achieved
Skip bins	number of skip bins to be procured	348 000	345 000	R345 000,00	new	n/a	n/a	n/a	n/a	n/a	n/a

**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**  
**Strategic Objectives: To provide basic services delivery and sustainable infrastructural development**

Programme	Key performance indicator	Original Budget R 000's: 2019/2020	Adjusted Budget R 000's: 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights, elderly and moral re-generation by the 30 Jun 2020	Opex	Opex	0	8	5	4	COVID-19 national lockdown regulation prohibits public gathering.	Meeting will be convened when lockdown levels are relaxed	programme and attendance register	not achieved

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
**Strategic objectives : To enhance good governance and public participation**

Programme	Key performance indicator	Original Budget R 000's: 2019/2020	Adjusted Budget R 000's: 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
MPAC	number of MPAC quarterly reports submitted to council	n/a	n/a	n/a	4	4	3	no quarterly report was compiled for fourth quarter as the MPAC meeting did not take place due to Covid 19 national lockdown	to resort to virtual meetings going forward	council resolution	not achieved
	number of MPAC outreaches initiated by 30 June 2020	900 000	5 600 000	5 631 683.45	New	3	2	COVID-19 national lockdown regulation prohibits public gathering.	outreaches to be convened when lockdown regulations are relaxed	report and attendance register	not achieved
Mayoral programme	number of Mayoral outreach projects initiated by 30 June 2020	1 850 000	1 820 000	1 770 011.26	4	4	2	COVID-19 national lockdown regulation prohibits public gathering.	outreaches to be convened when lockdown regulations are relaxed	report and attendance register	not achieved
Speakers programme	number of Speaker's outreach projects initiated by 30 June 2020	700 000	700 000	454 082.28	New	4	2	COVID-19 national lockdown regulation prohibits public gathering.	outreaches to be convened when lockdown regulations are relaxed	report and attendance register	not achieved
Ward committee	number of ward committee reports submitted to council quarterly	n/a	n/a	n/a	4	4	2	COVID-19 national lockdown regulation prohibits public gathering hence no reports were compiled	reports will be compiled as soon as ward committee meetings takes place and then will be submitted to council	council resolution	not achieved

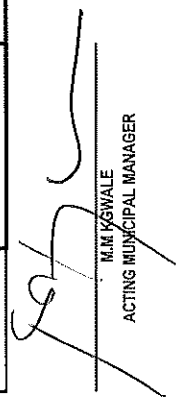
Programme	Key performance indicator	Original Budget R'000's 2019/2020	Adjusted Budget R'000's 2019/2020	Expenditure	Audited Baseline 2018/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
	number of ward committee conference held	Opex	Opex	Opex	2	n/a	n/a	n/a	n/a	n/a	n/a



Programme	Key performance indicator	Original Budget R 000's 2019/2020	Adjusted Budget R 000's 2019/2020	Expenditure	Audited Baseline 2019/19	4th quarter target	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not Achieved
youth programmes	number of youth programmes initiated by 30 June 2020 (career expo, mayors cup, beauty contest)	Opex	Opex	Opex	New	n/a	n/a	n/a	n/a	n/a	n/a
	number of youth conference held	Opex	Opex	Opex	New	1	0	the conference was targeted for fourth quarter and did not take place due to COVID-19 national lockdown regulation prohibits public gathering.	to implement the project in the next financial year	report and attendance register	not achieved
communications	number of municipal newsletter printed/ produced	opex	opex	opex	New	20 000 copies	10 000	printing companies were closed due to Covid 19 national lockdown	to discontinue printing for 2019/2020 financial year	delivery note and copy of the newsletter.	not achieved
	% review of communication strategy	n/a	n/a	n/a	100%	100%	0%	waiting for approval of national and provincial communication strategy to be approved	to review the communication strategy once the national and provincial communication strategy is approved	council resolution	not achieved
Customer services	% of community complaints received and processed	n/a	n/a	n/a	New	100%	100%	none	none	community complaints register	achieved
Audit	Obtain an Unqualified Auditor General opinion for the 2018/19 financial year	n/a	n/a	n/a	Qualified audit opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	n/a	77%	n/a	n/a	n/a	n/a	n/a	n/a
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	n/a	100%	100%	100%	none	none	Quarterly Risk assessment reports	achieved

13/08/2020  
DATE

**Elias Motsoaledi Local Municipality**  
18 AUG 2020  
**Municipal Manager**

  
M.M. KGWALE  
ACTING MUNICIPAL MANAGER

